15-STEP GDPR COMPLIANCE CHECKLIST FOR SOFTWARE DEVELOPMENT

◄ Are you ready with this?

- [ ] Run risk assessment and determine which types of personal data are being collected by your company

- [ ] Can justify the lawfulness of data processing (e.i., explain why you need this data)

- [ ] Process and store only the data necessary to make the software product provide its core functionality

- [ ] Write a GDPR Privacy Policy that details all the data processing practices and user rights

- [ ] Keep data security in mind at every stage of the software development cycle

- [ ] Enable users to easily access and request all the information collected about them

- [ ] Enable users to update their information or demand its deletion

- [ ] Provide users with a clear data processing consent mechanism that allows to accept or reject the access permission request

- [ ] Implement "privacy by design" (e.g. maximum privacy measures are set by default)

- [ ] Pseudonymize, encrypt, and anonymize user data when possible

- [ ] Create an internal data security policy to determine how your team accesses user data

- [ ] Learn how to notify the necessary data authority in case of a breach

- [ ] Get ready for possible data breaches and take measures to minimize their negative impact

- [ ] Maintain GDPR related documentation about the software and applicable data processing practices

- [ ] Sign a data processing agreement with any third-parties that process data on your behalf